



# Millennium Challenge Account Timor-Leste

on behalf of

The Government of Timor-Leste

**REQUEST FOR INFORMATION**

for

Training and Institutional Support Contract-TALENT  
Project

**Ref: TTP/2023/Cons/CS/0013**

Issued on: 30 November 2023

Table of Contents

**INSTRUCTIONS TO VENDORS (ITV).....3**

**TECHNICAL DOSSIER.....5**

## Instructions to Vendors (ITV)

Dili, Timor-Leste  
30 November 2023

### Training and Institutional Support Contract-TALENT Project

Ref: TTP/2023/Cons/CS/0013

1. The United States of America, acting through the Millennium Challenge Corporation (“MCC”) and the Government of Timor-Leste (the “Government”) have entered into a Compact for Millennium Challenge Account assistance to help facilitate poverty reduction through economic growth in Timor-Leste in the amount of approximately Four Hundred and Twenty Thousand Million United States Dollars (USD420,000,000) (“MCC Funding”). This request for information does not commit the Government to contract for any goods, works or services whatsoever.
2. The Program includes the following projects:
  - a) **Increasing Access to Clean Water.** The Water and Sanitation (WSD) project will introduce the country’s first centralized sanitation and wastewater treatment system, improve related drainage, and supply clean drinking water for the capital city of Dili and four nearby municipalities. The WSD Project will ultimately supply disinfected water to 429,000 residents in Dili and 64,000 residents in the surrounding area.
  - b) **Improving Education Outcomes.** The Teaching and Leading the Next generation of Timorese (TALENT) project aims to improve student learning outcomes through teacher and school leader education and training. The TALENT project will work with the government of Timor-Leste’s education ministries to establish a Center of Excellence and ensure all students graduating from secondary education have the skills necessary to pursue higher education and enter the workforce, benefitting nearly a million Timorese students over the next twenty years.
3. MCC requires that all beneficiaries of MCC Funding, including the Accountable Entity and any applicants, Bidders, Suppliers, contractors, Subcontractors, consultants, and sub-consultants under any MCC-funded contracts, observe the highest standards of ethics during the procurement and execution of such contracts. *MCC’s Policy on Preventing, Detecting and Remediating Fraud and Corruption in MCC Operations* (“MCC’s AFC Policy”) is applicable to all procurements and contracts involving MCC Funding and can be found on the MCC website at: <https://www.mcc.gov/resources/doc/policy-fraud-and-corruption>.
4. The Millenium Challenge Account Timor-Leste (MCA-TL) is requesting information from Suppliers, Consultants or Contractors (“Vendors”) with considerable experience in developing and delivering **Training and Institutional Support**. Further information is

provided in the Technical Dossier.

5. A Pre-Procurement Conference will be held if this RFI develops into a Request for Proposals, which will be advertised on local newspaper, dgMarket and UNDB.
6. Interested Consultants are requested to contact the MCA-TL Procurement Agent [patimorleste@charleskendall.com](mailto:patimorleste@charleskendall.com) to obtain the full draft Terms of Reference.
7. Clarifications to this RFI can be sent by email to **the MCA-TL Procurement Agent** [patimorleste@charleskendall.com](mailto:patimorleste@charleskendall.com) by **COB 12 December 2023**. The MCA-TL may not respond to any clarifications submitted after this date and time. All request for clarifications shall be official and in writing.
8. Vendors may submit Rough Order of Magnitude (ROM) or similar pricing metrics based on their responses. For the avoidance of doubt, the MCA-TL is not requesting or accepting actual price proposals or quotes.
9. This RFI is issued solely for information and planning purposes; no bidding document is available currently. This RFI does not constitute an RFP (Request for Proposal, Quotation or Bid) or a promise to issue an RFX in the future. Neither MCC, nor the Government, nor the MCA-TL is seeking quotations, bids or proposals and shall not accept unsolicited quotations, bids or proposals if submitted.
10. All costs associated with responding to this RFI (or participating in the pre-procurement conference and/or demonstrations where applicable) are solely the responsibility of the vendors; MCA-TL will not be responsible for any costs incurred in response to this RFI.
11. Not responding to this RFI does not preclude participation in any future RFP, if any is issued.
12. Information shall be submitted **only** electronically, using either a File Request Link (FRL), or via email.
13. Submitted Information (including ROM/price metrics) shall not exceed 15 pages. A page is considered to be one printed side of A4 or US letter-size paper.
14. The deadline for receipt of your Information is **22 December 2023**. The FRL to submit the Information is <https://www.dropbox.com/request/MqgDIJ15CifysI7tR9nH>. The same FRL can be used (more than once) to submit additional or ancillary documentation. For email submissions use: [patimorleste@charleskendall.com](mailto:patimorleste@charleskendall.com)

Yours sincerely,

**Constância da Conceição Pinto**  
**MCA-TL TRANSITION COORDINATOR**  
**SENIOR ADVISOR**

## Technical Dossier

In preparation for the release of a full solicitation, MCA Timor-Leste requests feedback on a draft terms of reference and scope of work. We ask request feedback on the following:

- 1) Potential bidders should indicate their interest in bidding on this procurement.
- 2) Are the required tasks, sub-tasks and workstreams described in the draft TOR clear? Is there additional information that potential bidders may need to clarify the TOR?
- 3) Is the list of deliverables clear? Is there additional information needed to increase clarity?
- 4) Is the timeline realistic? And clear? Is there additional information regarding the timeline that is needed?
- 5) Is the list of required staff and their qualifications clear? Do you recommend any staffing change requests?
- 6) Would you be interested in participating in a bidders' conference?
- 7) Please provide an estimated cost/price based on the current scope of work.
- 8) Are there any additional recommendations for changes or clarifications that are needed to improve the overall scope of work?