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COMPACT DEVELOPMENT TEAM TIMOR- LESTE (CDT-TL)

Annual Progress Report

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Acronyms and Abbreviations

AASHTO	: American Association of State Highway and Transportation Officials
ADB	: Asian Development Bank
ADN	: <i>Agência de Desenvolvimento Nacional/</i> National Development Agency
AdP	: <i>Águas de Portugal</i>
ANAS	: <i>Autoridade Nacional para a Agua e Sanemanent/</i> National Authority for Water and Sanitation
ANATL	: <i>Administração de Aeroportos e Navegação Aérea de Timor-Leste/</i> Air Navigation Administration of Timor-Leste
BTL	: <i>Bee Timor-Leste</i>
CAIA	: <i>Comissão de Avaliação de Impacto Ambiental/</i> Environmental Impact Assessment Committee
CDF	: Compact Development Fund
CCI-TL	: <i>Câmara do Comércio e Indústria de Timor-Leste/</i> Timor-Leste Chamber of Commerce and Industry
CDT-TL	: Compact Development Team Timor-Leste
COE	: Center of Excellence (COE)
CSIL	: Colégio Santo Inácio de Loyola
CSO	: Civil Society Organization
DED	: Detailed Engineering Design (DED)
DFAT	: Department of Foreign Affairs and Trade
DGAS	: <i>Direção Geral de Água e Saneamento/</i> General Directorate of Water and Sanitation
DNPC	: <i>Direção Nacional de Prevenção de Conflitos/</i> National Directorate of Conflict Prevention
DNSA	: <i>Direção Nacional de Serviço de Água/</i> National Directorate of Water Service
DNSB	: <i>Direção Nacional de Saneamento Básico/</i> National Directorate of Basic Sanitation
DNTP	: <i>Direção Nacional das Terras e Propriedades/</i> National Directorate of Land and Property
GPN	: General Procurement Notification
ELC`	: External Legal Counsel
ESIA	: Environment and Social Impact Assessment
FIDIC	: Fédération Internationale des Ingénieurs-Conseils
GBV	: Gender Based Violence
GoTL	: Government of Timor-Leste
GSI	: Gender and Social Inclusion
IBTCI	: International Business and Technical Consultant Inc
IC	: Installation Committee
IM	: Investment Management
INFORDEPE	: <i>Instituto Nacional de Formação de Docentes e Profissionais da Educação/</i> National Institute for Training of Teachers and Education Professionals
ISJB	: Instituto São João de Brito
ITG	: Inter-Ministerial Technical Group

JICA	: Japan International Cooperation Agency
KII	: Key Informant Interview
M&E	: Monitoring and Evaluation
MAF	: Ministry of Agriculture and Fisheries
MCA-TL	: Millennium Challenge Account Timor-Leste
MCC	: Millennium Challenge Corporation
MEYS	: Ministry of Education, Youth and Sport
MFAC	: Ministry of Foreign Affairs and Cooperation
MHESC	: Ministry of Higher Education, Science and Culture
MLRPA	: Ministry of Legislative Reform and Parliamentary Affairs
MoF	: Ministry of Finance
MoH	: Ministry of Health
MoI	: Ministry of Interior
MoJ	: Ministry of Justice
MPCM	: Ministry of the Presidency of the Council of Ministers
MPW	: Ministry of Public Works
MSA	: Ministry of State Administration
QDRP	: Quarterly Disbursement Request Package
SBC	: Social Behavior Change
SEA	: <i>Secretário de Estado do Ambiente/ Secretary of State for the Environment</i>
SEII	: <i>Secretário de Estado para a Igualdade e Inclusão Secretary of State for Equality and Inclusion</i>
SEPC	: <i>Secretário de Estado da Proteção Civil/ Secretary of State for Civil Protection</i>
SETP	: <i>Secretário de Estado das Terras e Propriedades/ Secretary of State for Land and Property</i>
SIRPF	: Social Impact and Resettlement Policy Framework
SM	: Scoping Mission
SOW	: Scope of Work
TEP	: Team Evaluation Panel
TIP	: Trafficking in Person
TLCE	: Timor-Leste Coalition for Education
ToC	: Theory of Change
ToR	: Term of Reference
TVPA	: Trafficking Victims Protection Act
UNICEF	: United Nations International Children’s Emergency Fund
USA	: United States of America
WB	: World Bank
WTSD	: Water Treatment, Sanitation and Drainage
WSI	: Women Social Inclusion

Executive Summary

The Government of Timor-Leste (GoTL), through the Ministry of Legislative Reform and Parliamentary Affairs (MLRPA) and with the support from the Millennium Challenge Corporation (MCC) established the Compact Development Team Timor-Leste (CDT-TL) in the initial 2019, to lead and manage the development of Compact Program in Timor-Leste. The Council of Ministers and MCC have approved two Compact projects: Water Treatment, Sanitation and Drainage (WTSD) project and Education Project. The main goal of the two projects is poverty reduction through the economic growth in Timor-Leste. This annual progress report presents the CDT-TL works and outcomes in 2020, and they are summarized as follows:

Management of Compact Program: The CDT-TL has recruited four additional specialists and the External Legal Counsel in following the procurement system introduced by the MCC. Both the CDT-TL and MCC have also agreed with the amendment to the Compact Development Fund (CDF) which was approved by the Council of Ministers. The amendment was intended to align the use of grant to the proposed Compact projects. Accordingly, the MCC has increased the grants to the proposed Compact Development Program from US\$ 7,380,000 to US\$11,050,000. The CDT-TL also actively engaged the relevant stakeholders in the Compact Development Program through the consultation and coordination meetings. This includes seeking the legal opinion on the establishment of the legal entity of the Millennium Challenge Account Timor-Leste (MCA-TL).

The development of Compact Program is now in the phase of ‘project development’. This phase consists of: launching of public procurement and hiring consultants; conducting feasibility studies for both the WTSD and Education projects and undertaking environmental impact assessment as well as Social Behavior Change (SBC) Research; identifying and measuring the economic impact; and preparing the Compact funding agreement. Most of these activities have been carried out in 2020, and the CDT-TL and MCC will complete the rest of the activities of this phase in 2021.

Water Treatment, Sanitation and Drainage (WTSD) Project: This project involves the establishment of water disinfection facility, the rehabilitation/ construction of drainage channel and the establishment of a central wastewater treatment plant, including household wastewater connection system. On February 17, 2020, the CDT-TL and MCC officially launched the feasibility study for the WTSD Project in Timor Plaza, Dili. The study aims to identify the optimal risks of investment that will have the highest impact on living disease burden in targeted municipalities – Dili, Ermera and Bobonaro. The CDT-TL assisted the Tetra Tech firm, who has been selected to the feasibility study, to collect the data through the meetings with the relevant ministries and site visits to the flooding area in Manleuana-Dili, wastewater treatment plant in Tibar-Liquiça, and the clean water treatment center in Cacauido-Dili. Later, as requested by the

MCC and Tetra Tech, the CDT-TL also collected additional data on the capacity of the electric power network, Dili ground water resources, household consumption on clean water, and quality of water in Timor-Leste from the relevant ministries.

To strengthen the collaboration between the CDT-TL and the government counterparts, the CDT-TL actively participated in the meetings and activities organized by the government counterparts. This includes participated in an Inter-Ministerial Technical group meeting to discuss the Term of References for the technical group and plan for community meetings and socialization; joined the MPW to socialize the proposed wastewater treatment plant to the head of the village and land-owners of the proposed location for wastewater treatment plant; joined the Environmental Impact Assessment Committee (CAIA) and Aguas de Portugal (AdP – a Portuguese state own company) to observe the proposed water retention basin and drainage channel; participated in the presentation of the preliminary result from the document assessment on the environmental impact on the Dili drainage infrastructure project; and involved in the socialization activities on the resettlement issues which was to introduce to the community about the project, explain them about the resettlement issues and ask them to collaborate in the project implementation.

Education Project: In January 2020, both H.E. Longuinhos dos Santos, the Minister of Higher Education, Science and Culture and H.E. Dulce de Jesus Soares, the Minister of Education Youth and Sport signed the Term of Reference for the Scope of Work (SOW) of the feasibility study for the Education project. The SOW was developed by the MCC and reviewed by the CDT-TL, Ministry of Education, Youth and Sport (MEYS) and Ministry of Higher Education, Science and Culture (MHESC). It covers the following tasks: Development of a Center of Excellence; Pre-service education for teachers and school leaders; In-service teachers and school leaders training and Professional development; Review of secondary education curriculum; and Propose a design of Gender and Social Inclusion Analysis and Integration. To support the feasibility study, the CDT-TL jointly reviewed the school census survey and the protocol with the MEYS and MHESC which developed by International Business and Technical Consultant Inc (IBTCI) – the consultant firm contracted by the MCC. The CDT-TL and MCC also explored other possibilities to do online data collection for school census survey should Covid-19 pandemic prolonged.

Furthermore, the CDT-TL conducted a Scoping Mission (SM) prior to the school census survey. This was to prepare the school leaders and teachers about the school census and survey and encourage their active participation during the data collection process in their respective schools. To ensure the quality of data collection from the school census survey, the CDT-TL also revised the Tetum version of the survey instrument and provided some technical and strategic input during the training session to the enumerators. The CDT-TL's support and intervention in

the school census survey process were crucial in guaranteeing effective, timely and robust data collection.

In late March, the MCC and CDT-TL advertised the Education Design Study procurement in both countries the United States of America (USA) and Timor-Leste. However, due to several fundamental reasons, such as Covid-19 pandemic and the complexity of the SOW for the Education Design Study, there was no firm applied for the procurement opportunity. In September 2020 - both the MCC and CDT-TL re-advertised the procurement after revising and simplifying the SOW as well as gaining the approval from the MEYS and MHESC. Later, in October 2020, the MCC awarded the International Business Firm (IBF), a Belgium-based company, to carry out the Education Design Study in 2021.

Challenges: The main challenges that the CDT-TL faced during the period of January-December 2020 were the Covid-19 pandemic and the restriction that was applied during the state of emergency period. This delayed most of the CDT-TL and MCC's works in undertaking the feasibility studies for both the WTSD and Education projects and affected the CDT-TL's coordination with the relevant stakeholders for the two projects.

Way Forward: The CDT-TL will continue to make all efforts to have the Compact Agreement signed and establish the MCA-TL in 2021. The CDT-TL will also continue to support the completion of the feasibility studies by collecting additional information and reviewing the preliminary report findings.

The CDT-TL was grateful for all the support rendered by the Government's Ministries and other relevant stakeholders and continued to look forward to working closely with all entities in ensuring the effective implementation of Compact Investment in Timor-Leste.

I. Introduction

The Government of Timor-Leste (GoTL), through the Ministry of Legislative Reform and Parliamentary Affairs (MLRPA) and with the support from the Millennium Challenge Corporation (MCC) established the Compact Development Team Timor-Leste (CDT-TL) to lead and manage the development of Compact Program in Timor-Leste. The CDT-TL was officially launched on March 25, 2019, and it is assigned to identify the important sectors for Compact Program which will be implemented after signing the Compact Agreement in 2021. With the assistance from the MCC, the CDT-TL is working in partnership with the relevant government institutions, Civil Society Organizations (CSOs), private sectors and other international development partners in the process of identifying the projects and the key activities for the Compact Program in Timor-Leste.

Based on the constraint analysis conducted by the MCC and in collaboration with the GoTL in 2017 and root cause analysis in 2018, both the GoTL, through the Council of Ministers and MCC have approved two Compact projects: Water Treatment, Sanitation and Drainage (WTSD) project and Education Project. The goal of both WTSD and Education projects is to reduce poverty in Timor-Leste through the economic growth. These two projects are currently under the feasibility studies' analysis. To facilitate the preparation and the development of the Compact Program, the United States (US) government through the MCC granted to Timor-Leste US\$ 11, 050, 000.00. The Compact Program was initially planned to sign by the end of 2020, but due to the unexpected Covid-19 pandemic, the signing of the Compact Agreement between Timor-Leste and the United States has been deferred to 2021.

This annual progress report outlines the management of Compact Program in Timor-Leste and presents all the activities that the CDT-TL has undertaken from January to December 2020. It also highlights key achievements of CDT-TL's works during the period. The report is structured as follows: an overview of the context in which the CDT-TL works; the management of the Compact Program; the main activities and progress of the preparation for the WTSD and Education projects implementation, Gender and Social Inclusion aspect, Social Behavior Change (SBC) component, Economic analysis section, Private Sector Engagement, Monitoring and Evaluation (M&E) component; the financial report of CDT-TL; the challenges encountered in undertaking the works; the way forward; and the last section of the report is the recommendations.

II. Context

In the beginning of 2020, Covid-19 pandemic has significantly affected the globe, including Timor-Leste. On March 21, a positive case of Covid-19 has been confirmed in Timor-Leste and to prevent the spread of the virus, the government enacted a State of Emergency from March to December 2020. This situation has forced the CDT-TL to suspend most of its regular works

and engagement with relevant stakeholders. These include the delay of CDT-TL's key activities to support the feasibility study for both the WTSD and Education projects, and ineffective coordination with the stakeholders. To comply the Covid-19 prevention measures, the CDT-TL staff members were divided into two groups, where one group came to the office and other one worked from home alternately. In order to facilitate the daily work, the MCC facilitated each of the CDT-TL staff by providing them laptops and routers with internet package that allowed them to working from home or doing the telework. Through the telework, the CDT-TL staff were able to work on a regular basis alternatively from home during the working and non-working hours (including weekends and holidays).

Further, there had been a major political shift within the majority coalition parties in the National Parliament in June 2020. This affected the VIII Constitutional Government Cabinet where several ministers resigned and reshuffled. This situation forced the Prime Minister to form a new alliance and restructure his cabinet members. The restructure of the cabinet members brought into a closer of MLRPA and consequently, the CDT-TL was integrated to the Ministry of the Presidency of the Council of Ministers (MPCM)¹. To ensure a greater participation and collaboration across line Ministries, the CDT-TL initiated meetings with the new and current government members to introduce the Compact Program, up-date the work progress of the CDT-TL and request their full support for the program.

III. The Management of Compact Program

The CDT-TL is responsible for the management of Compact Program in Timor-Leste with the support from the MCC in Washington, DC. All the activities related to the management of Compact Program are illustrated as follows:

a. Integrated Mission

On January 13 to February 2, 2020, the MCC team conducted an integrated mission to Timor-Leste to support the administration of the CDT-TL. During the visit, the team introduced the financial management and procurement systems that are applied by the MCC to the CDT-TL team, supported the recruitment of the candidates for the four additional specialists (the Education Specialist, Water, Sanitation and Drainage Specialist, Environmental and Social Impact Specialist, and Economist and Monitoring and Evaluation Specialist), conducted legal due diligence, including finalizing the tax treatment of 609 (g) funds and launched the procurement of goods and individual consultant for the External Legal Counsel (ELC) and procurement specialist. As a result of the integrated mission, the CDT-TL has established its procurement procedures, such as the General Procurement Notification (GPN), Specific

¹ Decree law N° 25/2020, 9 September Organic of Presidency of the Council of Ministers

Procurement notice for Individual Consultancies and Procurement of Goods advertised, and finalized the recruitment process by selecting the specialists in the areas of: Education, Water, Sanitation and Drainage, Environment and Social Impact, Economist and Monitoring and Evaluation. In early March 2020, the CDT-TL has completed its core team with the above mentioned of four additional specialists.

b. Amendment to the Compact Development Funds (CDF)

The MCC and CDT-TL have agreed to amend the Compact Development Funds. The main objective of the amendment was to align the use of the grant to the proposed Compact Development Program that are centered on the WTSD and Education projects in Timor-Leste, and therefore MCC has increased the grants from US\$ 7,380,000) to US\$11,050,000. On January 29, 2020, H. E. Fidelis Manuel Leite Magalhães, the Minister of MLRPA together with Ambassador Constâncio Pinto, the National Executive Director of the CDT-TL, presented the proposed amendment for the CDF agreement to the Council of Ministers. Accordingly, the Council of Ministers unanimously approved the amendment on the same day and delegated the full power to Minister Magalhães to sign the agreement. On January 30, 2020, Minister Magalhães, signed the agreement with the Honorable Anthony Welcher, the Vice President of Compact Operations-MCC.

c. Procurement Administration

To facilitate the development of Compact Program, the Procurement and Finance Specialists from the CDT-TL also regularly prepared the procurement plan for Quarterly Disbursement Request Package (QDRP). This document covers the purchase of required goods and contracting services which will be submitted to the MCC for its approval. Upon the approval of the QDRP by MCC, the Interim Procurement Representative from the CDT-TL executed several procurement processes to purchase laptops, routers and postpaid internet package, external hard drives, desktop computers, projector, TV for video conference, mobile drawers, filing cabinet and other office supplies to support the CDT-TL works and its administrative needs.

The CDT-TL has always committed to follow the protocol of Covid-19 prevention measures enforced by the Ministry of Health (MoH) Timor-Leste. Thus, to comply with the Covid-19 prevention protocol, each of the CDT-TL staff was equipped to work from home. The staff were also required to maintain social distance in the office by working in rotation. This has enabled all CDT-TL staff to do their work either from home or office, including having regular meetings via Zoom or WebEx application platforms among the CDT-TL members, with the MCC team and with some of CDT-TL stakeholders.

Further, both the CDT-TL and MCC conducted a procurement to recruit an individual consultant for External Legal Counsel (ELC) to provide the legal support to the CDT-TL and

MCC, including working with the GoTL in preparing a legal document for the creation of the Millennium Challenge Account Timor-Leste (MCA-TL), the legal entity that would be responsible for the implementation of Compact Program in Timor-Leste. Through the recruitment process, both the CDT-TL and MCC agreed to hire an ELC who will provide legal support to CDT-TL for a period of one year.

d. Seeking for Legal Entity of Millennium Challenge Account Timor-Leste (MCA-TL)

The creation of the MCA-TL is required to implement the Compact Program since it will support the best approaches to ensure accountability and measurement results. The CDT-TL actively coordinated with the Ministry of Finance (MoF) and Ministry of Foreign Affairs and Cooperation (MFAC) in seeking their legal opinions on the establishment of the legal entity of the MCA-TL and issues related to duties on import and export taxes. The CDT-TL also maintained the closed working relationship with the Ministry of the Presidency of the Council of Ministers (MPCM) and specifically discussed with H.E. Fidelis Manuel Leite Magalhães, the Minister of MPCM on the legal representative of the CDT-TL. Besides, the ELC that has been recruited by the CDT-TL and MCC, is now drafting the Statute for the creation of the MCA-TL in Timor-Leste, and it is now been review by the CDT-TL and MCC teams.

e. Public Relation and Communication

To promote an active participation from the relevant stakeholders in the Compact Development Program, the CDT-TL actively communicated and engaged them through introduction and consultation meetings with the government ministries and institutions, CSOs, private sector and development partners that are related to both the WTSD and Education Projects in Timor-Leste. In addition, the CDT-TL conducted media monitoring on weekly basis and regularly updated information related to political changes, Covid-19 pandemic, as well as the WTSD and Education programs in Timor-Leste. The CDT-TL also actively promoted the Compact development activities through its Facebook page, television (TV) network, interviews on *Cafe Dader* program on RTTL (National TV and Radio Station) and *Dader Kmanek* Program on GMNTV (Private TV station), quarterly bulletin publications and CDT-TL's six-monthly progress report. Accordingly, public and the relevant stakeholders are aware of the CDT-TL works, and the stakeholders were actively collaborating by sharing the required data or information with the CDT-TL during the reporting period.

f. Meetings with the Government Cabinet Members

In early July 2020, the CDT-TL initiated meetings with current and newly appointed members of government, including the two Deputy Prime Ministers. The main objectives of the meetings were to introduce and update the Compact Program development process and its progress. In those meetings, the CDT-TL requested the new Ministers to appoint their Focal Points who can support and facilitate the coordination between the CDT-TL and the line ministries. The CDT-TL also highlighted that the Focal Points play an important role in facilitating the coordination between CDT-TL, the line ministries and the Cabinet of Ministers in supporting the development of Compact Program. In responding to the CDT-TL's request, most of the new Government Members have responded positively, and they were committed to support the Compact development process in Timor-Leste as they were aware of the importance of the MCC investments on the WTSD and Education Projects in Timor-Leste. As a result of the meetings, the CDT-TL has received the list of appointed focal points from the line ministries and requested each focal point to facilitate the coordination between the CDT-TL and each of Ministers' offices.



Figure 1. The CDT-TL meeting with the Vice-Prime Minister and Minister of planning and Territory, H.E. Jose Reis on July 21, 2020

g. Meeting with the Focal Points

The CDT-TL continued to engaged the line ministries through their focal points. Each focal point is representing their Minister or Secretary of State to update and share any relevant information with the CDT-TL and make any relevant decision with the CDT-TL when it is needed. Due to the changing of government members, there were also some changes with the CDT-TL focal points in some of the line ministries. In November 18, 2020, the CDT-TL conducting a meeting with all the focal points, including the new appointed focal points to introduce the Compact Program and update its progress in Timor-Leste. During the meeting, some focal points were also sharing some relevant information related to the WTSD and Education activities in Timor-Leste. The meeting went well because the focal points became familiar with the CDT-TL’s works, and it allowed them to gain more information related to their duties and responsibilities.

h. Where is Compact Development Process Now?

After completing the preliminary analysis, problem diagnosis and project definition phases in the last few years, the development of Compact Program is now in the phase of ‘project development’. This phase comprises of: launching of public procurement and hiring consultants; conducting feasibility studies for both the WTSD and Education project and undertaking environmental impact assessment as well as Social Behavior Change (SBC) Research; Identifying and measuring the economic impact; and preparing the Compact funding agreement. Most of these activities have been carried out in 2020, and the CDT-TL and MCC will complete the rest of the activities in the ‘project development’ phase in 2021.

Diagram of Compact Development Process in Timor-Leste

	Preliminary Analysis	Problem Diagnosis	Project Definition	Project Development	Negotiation
Activities	<ul style="list-style-type: none"> Assemble Core Team Undertake broad consultations with stakeholders Conduct analysis of constraints to economic growth 	<ul style="list-style-type: none"> Expand Core Team Define problems and define problem statements Conduct analysis of root causes Define, develop project concepts 	<ul style="list-style-type: none"> Define and scope specific projects Identify investments, activities Build strong project logic for proposed compact program 	<ul style="list-style-type: none"> Launch public procurements, hire consultants Conduct feasibility, environmental and other studies Identify, measure beneficiaries and probable economic impact 	<ul style="list-style-type: none"> Create dedicated implementation unit, start recruitment Negotiate technical, financial and legal terms of program Finalize compact, obtain approval of MCC’s Board Sign agreements
Documents	<ul style="list-style-type: none"> Consultation report Constraints Analysis report 	<ul style="list-style-type: none"> Concept Notes 	<ul style="list-style-type: none"> Project Proposals 	<ul style="list-style-type: none"> Compact Preparation Funding Agreement Feasibility studies Environmental impact assessments 	<ul style="list-style-type: none"> Compact Program Implementation Agreement

Source: MCC presentation slides to CDT-TL, 2019

IV. Compact Project Activities and Progresses

The Council of Ministers of the VIII Constitutional Government of Timor-Leste had approved both the WTSD and Education projects, and the MCC agreed to fund and support the feasibility studies and the design of the two projects. The main activities and progress of the preparation for the implementation of both projects are described below.

1. Water Treatment, Sanitation and Drainage (WTSD) Project

The WTSD project is planned to be implemented in three municipalities – Bobonaro, Ermera and Dili. This WTSD project involves the establishment of water disinfection facility based in Dili and sized to handle disinfection needs of public water supply in three municipalities. The project also includes the rehabilitation of drainage channel as well as the establishment of a central wastewater treatment plant, including household wastewater connection system, in Dili municipality. The initial budget authorized by the government of the United State of America for the project was \$211.5 million for 5 years implementation. However, the final investment budget for this project will be based on the result of the feasibility study which is ongoing. The preparation works for the implementation of the WTSD project are as follows.

1.1 Active Engagement with the Ministry of Public Works

The Ministry of Public Works (MPW) is one of the CDT-TL main stakeholders for the WTSD project, and having a good working relationship and active collaboration with the ministry is crucial. The CDT-TL conducted meetings with the General Directorate of Water, Sanitation and Drainage (DGAS) to update the progress of the development Compact Program, especially for the preparation the WTSD project implementation. This includes informing the DGAS about the MCC mission to Timor-Leste to undertake the feasibility study on the WTSD project and introduced the activities related to the feasibility study. As a result, the DGAS assigned its key officer to facilitate the feasibility study. The CDT-TL appreciated the DGAS department commitment in working closely with the Tetra Tech firm and its sub-contractors during the study. The appointment of highly experienced officer was significant to ensure the credibility of the information.

Further, the CDT-TL actively participated in the meetings and activities organized by the MPW related to the WTSD project. On July 8, 2020, CDT-TL participated in an Inter-Ministerial Technical Group (ITG) meeting organized by the General Director from the MPW. The meeting was to discuss the Term of References for the technical group and plan for community meetings and socialization to communities that will be affected in the future when WTSD project is implemented in Dili. The meeting was attended by representatives from several ministries, such as the Ministry of Justice (particularly the National Directorate of Land and property - DNTP), Ministry of Agriculture and Fishery (MAF), Ministry of State Administration (MSA), Ministry of the Interior (specially the National Directorate for Conflict Prevention–DNPC), and the Ministry of Finance.

On September 2, 2020, the CDT-TL joined the MPW to socialize the proposed wastewater treatment plant to the head of the village and land-owners of the location for the proposed wastewater treatment plant in Bebonuk, Dili. The main objective of the socialization was to inform the land-owner that their land has been selected, and at the same time explain to them the concept of having a wastewater treatment plant and its function. It was concluded that the land-owners agreed to offer their land and willing to cooperate in the data collection and resettlement process. Later, on September 17, the CDT-TL together with the MPW held a meeting with the President of Air Navigation Administration of Timor-Leste (ANATL) since the proposed location for the wastewater treatment plant (in Bebonuk, Dili) is closed to the Dili international airport and related to the future expansion of the airport. The objective of the meeting was to find whether the proposed development of the extension of the runway would affect the construction of wastewater treatment plant in Bebonuk. Both the ANATL and MPW were mindful of the importance of each project, and they were committed to avoid any risks that might be occurred in future.

Furthermore, throughout the CDT-TL engagement with the MPW regarding the importance of water and sanitation project investment over the last few years, it has fortified the plan and preparation for the MPW to establish and transform the Water and Sanitation directorate to become an autonomous agency. The agency is responsible to assist the process of water and sanitation development in the future to be more effective and efficient. This institutional transformation was coming to an effect when the President of the Republic promulgated the decree-law N. 38 /2020 dated 23 September 2020, for the establishment of a Public Institution named National Authority for Water and Sanitation (ANAS) and the decree-law N. 41 /2020 dated 25 September 2020 for the creation of a Public Company called Bee Timor-Leste (BTL). The establishment of these two institutions was vital for the development of water and sanitation sector in Timor-Leste, and it is also one of the requirements for the MCC investment in WTSD in Timor-Leste. The establishment of these two institutions implies that the GoTL has positively responded to some of the MCC's investment criteria.

On November 24, 2020, the MPW through the Installation Committee (IC) organized a meeting that was participated by the representatives from BTL, ANAS, DGAS, and other international agencies, such as the Japan International Corporation Agency (JICA), World Bank (WB), Asian Development Bank (ADB) and Department of Foreign Affairs and Trade (DFAT), who are working in water and sanitation sector in Timor-Leste. The CDT-TL also participated in the meeting. The objective of the meeting was to discuss the preparation of the necessary conditions for the establishment of the two institutions and update the work progress. There was also discussion between the IC and all participants regarding the system that will be used in these two institutions in the future. As a result, the development partners were committed

to support the activities of the IC and provide the technical assistance for future institutional development.

1.2 Launching the Feasibility Study for the WTSD Project in Timor-Leste

On February 17, 2020, the GoTL through the CDT-TL and the MPW together with the MCC officially launched feasibility study for the WTSD Project. The event took place at Timor-Plaza, Dili and participated by the representatives from the Ministry of Finance (MoF), Ministry of Public Works (MPW) as well as the Tetra Tech firm and its sub-contractors. The feasibility study is intended to identify the optimal risks of investment that will have the highest impact on living disease burden in targeted municipalities – Dili, Ermera and Bobonaro. During this event, the CDT-TL and MCC also introduced Tetra Tech firm, who have been selected to conduct the feasibility study for the WTSD project in Timor-Leste, and presented the scope of work and the work plan for the feasibility study. Subsequently, all the relevant stakeholders were aware of the feasibility study and willing to support the study by meeting with the Tetra Tech and providing them the required data or information.

1.3 Supporting the Feasibility Study for the WTSD Project

On March 24 – 28, 2020, the CDT-TL accompanied the Tetra Tech team to collect the relevant data in Dili and other location outside Dili. Both the Tetra Tech and CDT-TL met several government ministries and institutions, such as the MPW, MLRPA, Ministry of Finance (MoF), Ministry of Health (MoH), Ministry of Agriculture and Fishery (MAF), Secretary of State for Civil Protection (SEPC), National Directorate of Land and property (DNTP), Secretary of State for the Environment (SEA), Dili Municipal authority, *chefe suco* (chief of villages) and the Timor-Leste Chamber of Commerce and Industry (CCI-TL) to gather the relevant information for the study. The Tetra Tech, with the support from the CDT-TL also conducted site visits to the flooding site in Manleuana, Dili; wastewater treatment plant in Tibar, Liquiça; and the clean water treatment center in Cacauidun, Dili.



Figure 2. The CDT-TL and Tetra Tech consultant visiting the clean water treatment station in Cacaolidun, Dili on February1, 2020

To support the feasibility study, the CDT-TL also made a request to the DGAS – MPW to authorize TPF Timor, a construction engineering Company who is the sub-contractor of Tetra Tech, to do a site visit to the existing public boreholes in Dili and the water treatment plant facility outside of Dili. As a result, the TPF was authorized to do the site visit and they were able to get the information related to the existing water supply and water treatment plant facilities in Dili and outside of Dili. The CDT-TL continued to collect additional information requested by MCC and the Tetra Tech firm too. The CDT-TL met several Directorates at the MPW, such as the General Directorate of Electricity to obtain the data on the capacity of the electric power network; the National Directorate of Water Resources Management (DNGRA) to get any information or document related to Dili ground water resources; and the National Directorate of Water Service (DNSA) to get the data on Household consumption on clean water. The CDT-TL also met the MoH to obtain the water quality data in Timor-Leste. Both government ministries were keen to share the information and the requested data have been shared with the MCC and Tetra Tech for further analysis.

1.4 Consultation Meeting with Municipal and Village Authorities

Dili becomes one of the targeted municipalities to implement the WTSD project, and therefore, it is vital to inform the municipal and village authorities and about the project. On March 11, 2020, the CDT-TL held a meeting with the President of the municipal authority, Mr. Gaspar Soares and his team at his office in Matadouro, Dili. Following the meeting, the CDT-TL also

had another meeting with village chiefs (Chefe suco) in Dili at the MPW office on the same day. Both meetings were intended to introduce the CDT-TL and MCC project on the WTSD in Timor-Leste and the feasibility study which would happen later. Those meetings were expected to seek the support and collaboration from the municipal and village authorities for the feasibility study. As the consultant team from the Tetra Tech firm was also taking part in both meetings, they could perceive and witness the positive response from the municipal and village authorities who were compromised to support the study and collaborate in the feasibility study and future implementation of the project. As a concrete sign, the Municipal Authority has assigned a focal point to the CDT-TL.

1.5 Supporting the Environmental and Social Impact Assessment Mission

On February 2020, the MCC conducted one-week mission to Timor-Leste to do the environmental and social impact assessment. The main objective of the mission was to support the feasibility study for the WTSD project by identifying the Environmental risks, Household and Social management and resettlement approaches. These are the key aspects for the Investment Decision Report that is being developed by Tetra Tech and its sub-contractors. During the visit, the MCC, CDT-TL and Tetra Tech also met the relevant stakeholders from both government and non-government institutions, such as the National Directorate of Basic Sanitation (the MPW), National Environmental Licensing Agency (the Secretary of State for Environment – SEA), National Development Agency (ADN), National Directorate of Fishery (the MAF), General Director of the Secretary of State Land and Property (the Ministry of Justice), National Directorate of Taxation (the Ministry of Finance), *Rede ba Rai* (Local NGO that deals with land issue and resettlement) and CCI-TL. The purpose of the meetings was to get the information related to environmental impact, environment licensing application process and the resettlement cost assessment for community who will be affected by the WTSD project. The mission also discussed the methodology and timeline for the work of the Investment Decision Report and the Feasibility study, Preliminary Environment and Social Impact Assessment (ESIA), and Social Impact and Resettlement Policy Framework (SIRPF).

To update the relevant information about the environmental impact assessment in Timor-Leste, the CDT-TL actively collaborated with the Environmental Impact Assessment Committee (CAIA). This Commission was established to conduct an assessment for a Detailed Engineering Design (DED) city for drainage and sanitation as well as resettlement in Dili. The CAIA group is represented from the MPW, Ministry of Justice (Secretary of State for Land and Property (SETP), and the Ministry of Agriculture and Fisheries. The CDT-TL met the CAIA team and joined a site visit with the team and AdP (Agua de Portugal) Timor Company to observe the proposed water retention basin and drainage channel, including the Interceptor Channel at Mascarenhas and Balide, Dili.



Figure 3. The CDT-TL joining the CAIA team for site inspection

On October 22, the CDT-TL participated in the presentation of the preliminary result from the document assessment on the environmental impact on the Dili drainage infrastructure project. The presentation was prepared by the CAIA and the commission indicated that the Dili drainage infrastructure project fall into environmental impact category A². Later in 22nd December, the CDT-TL participated in the presentation of the final result of assessment of the environmental impact and environmental management plan documents for Dili Drainage Infrastructure Upgrading project. This presentation was also conducted by the CAIA, and by attending it, this has enabled the CDT-TL to update and understand the result of the environmental impact assessment results and allowed the team to update the ongoing feasibility study for the WTSD project to the KIAA team. By having all of this information, the CDT-TL will be able to share the important information with the MCC team.

1.6 Participating in the resettlement Process

Resettlement component is crucial for the implementation of the WTSD infrastructure project since the project will affect several communities in the project targeted areas. The government, thorough the MPW established an Inter-Ministerial Group (ITG) based on the Prime Minister's dispatch N. 934/PM/VII/2019. The ITG was created to processes the expropriation relating to the construction and rehabilitation of Dili Sanitation and Drainage project and identify those communities that will be affected by the project. Later, this group will also provide

² According to Timor-Leste's Environmental Licensing Law No 5, 2011, a project that falls into category A means that the project will cause a significant impact on the environment.

recommendations for the resettlement. The ITG is composed of the MPW, MSA, Ministry of Justice (Secretary of State for Land and Property (SETP), Ministry of Agriculture and Fisheries and the Ministry of Interior (Mol), and the MPW is coordinating this group.



Figure 4. The CDT-TL joining the ITG team for resettlement activity

Between August 10 and 17, 2020, the CDT-TL participated in the socialization activities on the resettlement issues. This socialization was organized by the MPW and these activities were held in administrative posts of Nain Feto, Vera Cruz, Cristo Rei and Dom Aleixo, Dili municipality. The main objectives of the socialization were to introduce to the community about the project, explain them about the resettlement issues and ask them to collaborate for the project implementation. After the socialization activities, the MPW launched a ceremony of the ITG for resettlement issues where the CDT-TL was invited to take part in the ceremony. The ceremony was intended to release the ITG to start collecting the data on the affected communities from the WTSD project. The CDT-TL also joined the ITG to do the data collection in the proposed site for wastewater treatment plant at Bebonuk, near the Comoro river. The objective of the data collection was to identify the number of community as well as the sum of public and private assets that will be affected by the project

2. Education Project

The Education project focuses primarily on providing professional development support to teachers and school leaders at the secondary school level across Timor-Leste. The main intervention of the education project is to establish a Center of Excellence (COE) that will house the pre-service education and training, in-service training and leadership training for teachers and school leaders in the secondary education in Timor-Leste. The total budget authorized for this project is \$33.2 million for 5 years period of implementation. Below are the main activities undertaking in 2020 to progress and prepare the implementation of the Education project in Timor-Leste.

2.1 Signing the Joint Agreement for the Education Project

To assist the design of the Education project in Timor-Leste, the MCC and CDT-TL team have developed the scope of work to do the feasibility study for the project. In the 30th of January 2020, CDT-TL and MCC met with H.E. Longuinhos dos Santos, the Minister of Higher Education, Science and Culture and H.E. Dulce de Jesus Soares, the Minister of Education, Youth and Sports to discuss and sign the Terms of Reference (ToR) for the scope of work that would support the feasibility study for the Education project. The ToR covered the following tasks: Develop the design of a Center of Excellence; Pre-service education and training for teachers and school leaders; In-service teachers and school leaders training and professional development; Revision of the secondary education curriculum; and Propose design and Gender and Social Inclusion Analysis and Integration.



Figure 5. The Minister of Higher Education, Science and Culture, H.E. Longuinhos dos Santos signing the Term of Reference

2.2 Stakeholders Engagement

Identifying relevant stakeholders and engaging them from the inception of the project planning was vital to understand the context and needs of education sector particularly, in the secondary education level. This also allowed the CDT-TL and MCC to gain their perspectives on how to best improve the quality of secondary school teaching and school leadership in Timor-Leste. At the end of February 2020, the MCC-Education team conducted another mission to Timor-Leste to undertake a preliminary analysis to identify Dili-based stakeholders and identify the potential challenges in implementing new policies envisioned by the Education project. During the mission in Timor-Leste, the MCC and CDT-TL conducted consultation meetings with the pertinent stakeholders from the government, CSOs, private sector and development partners such as the Ministry of Education, Youth and Sport (MEYS), Ministry of Higher Education, Science and Culture (MHESC), President and vice-president of the National Institute for Training of Teachers and Education Professionals (INFORDEPE), Superintendent and several school inspectors in Dili Municipality, President of Teachers Union, Timor-Leste Coalition for Education (TLCE), Civil Society Education Partnership, Grupu Escola de Raiz, United Nations International Children's Emergency Fund (UNICEF), World Bank, School Principal of Colégio Santo Inácio de Loyola (CSIL) Kasait and the Rector of Instituto São João de Brito (ISJB) Kasait (a newly established Jesuit Teachers Training institute). These stakeholders were eager to share the required information and willing to collaborate in the implementation of the Education project. The MCC and CDT-TL team also did a visit to Public Secondary School 4 Setembro UNAMET Balide, Dili.

On February 28, 2020, the CDT-TL and MCC participated in a one-day seminar in Dili which was organized by the Timor-Leste Coalition for Education (TLCE). The purpose of the seminar was to present and discuss the validation of the social auditing data Program for teachers' formation for the Public Basic School in Timor-Leste. The event was attended by the representatives from the MEYS, INFORDEPE, Education Directors from 12 Municipalities and the Special Administrative Regional of Oe-Cusse Ambeno (RAEOA), Teachers Union, and the Support Cabinet to the Civil Society Organizations that is under the office of Prime Minister. The CDT-TL and MCC used this event to build a good partnership with the CSOs who are active in the field of Education program in Timor-Leste. The Vice-President of INFORDEPE and TLCE were very pleased with the presence of the CDT-TL and MCC and expressed their support to the CDT-TL and MCC which aim to support the improvement of the quality of Education in Timor-Leste. In this event, the INFORDEPE also requested the Education directors from each Municipality to support and provide the required information for the development of Compact Program in Timor-Leste.

Further, the CDT-TL initiated the first meeting with UNTL on March 5, 2020. The main objective of the meeting was to introduce the Education project and explore potential collaboration between UNTL and CDT-TL in the future. Apart from UNTL, the representatives from MHESC

also attended the meeting. In the introduction session, the CDT-TL informed that the main intervention of the Education project is to establish a Center of Excellence (COE). The CEO aims at improving teaching quality and school leadership skills in Secondary education, and the feasibility study will determine the model of the COE for Timor-Leste context. During the discussion, the UNTL representatives shared some challenges associated with the quality of secondary education and institution's limited resources to support the learning process. The representatives also expressed their interest to support the Compact project through their readiness to collaborate in advancing the Education project in the future. The MHESC, UNTL and CDT-TL were grateful with the results of the meeting since they all were open to collaborate to deliver a better education program in Timor-Leste.

2.3 Regular Coordination with Stakeholders

The CDT-TL actively engaged and collaborated with the MEYS and MHESC throughout the development of the Education project, especially during the global pandemic of Covid-19 and the state of emergency in Timor-Leste. The CDT-TL held Zoom conference and face-to-face meetings with both MEYS and MHESC to discuss the revised ToR for the education design study. The CDT-TL also initiated preliminary discussions with both ministries regarding the possible location to construct the Center of Excellence (COE). As the MCC has prepared the guiding criterion for the site selection for the COE, it has been shared with both MEYS and MHESC to consider while doing the site selection of the COE. The CDT-TL and MCC expected to have three options of the proposed sites for the COE, and together with the MHESC, CDT-TL has visited one proposed site for the COE in Kaitehu, Liquica.

The CDT-TL also organized a number of virtual (via Zoom) and face-to-face meetings with relevant national directorate and department of MEYS and relevant Higher Education Institutions to request for data and relevant documents on teacher professional development and pre-service teacher training. After receiving part of the required documents, the CDT-TL then shared the data with MCC-education team in Washington, DC for a remote desk review which was intended to keep the progress of the work during the travel restriction due to the Covid-19 pandemic.

2.4 Revising the School Census Survey Instrument

The school census survey instrument is an important tool for the data collection that was planned for October and November 2020. Having all the pertinent parties, such as the MEYS, MHESC, CDT-TL and MCC reviewed the draft document was important for the content of information that would be collected from the school level. The government counterparts' involvement in the review process has indicated Timor-Leste's strong country ownership of the program. Feedback and comments from all parties were gathered and sent to the MCC and IBTCI for revision. After a series of review sessions, IBTCI had consolidated all the comments

and feedback from the GoTL into the instrument, and sent to the MCC, MEYS and MHESC for clearance and approval in July 2020.

2.5 Supporting the Implementation of the School Census Survey

Apart from reviewing the School Census and Survey tools, the CDT-TL also coordinated with the MEYS and MHESC teams to facilitate the implementation of the survey. To respond to the Covid-19 pandemic, a number of ways were considered by CDT-TL and MCC including exploring the possibilities of conducting an online data collection if a direct contact with schools were still not possible. The CDT-TL organized a number of virtual meetings and email correspondences with several organizations to know their experiences in conducting online data collection and explore the lesson learned. This was to assist the CDT-TL and MCC to identify the best approach to do an online data collection during the uncertain situation of Covid-19 pandemic. In addition, the CDT-TL did a follow-up meeting with the in-service teacher training institution (INFORDEPE) to learn more about their online teacher training module and to discern an appropriate adaptation where possible. Since Timor-Leste had no local transmission case of Covid-19 yet, it was decided that a direct data collection in schools was more feasible than an online one.

To support the school census and survey in the field, the CDT-TL also planned to do a Scoping Mission (SM) prior to the school census and survey. The SM was a preliminary visit to every Secondary School, including the Technical Vocational Schools across municipalities in Timor-Leste, in order to introduce and inform the municipal education authorities (Education Directors, Superintendents and Inspectors), school leaders and teachers about the school census and survey and its methodology. The key objective of the SM was to prepare the school leaders and teachers about the importance of the school census and survey and to encourage their active participation during the data collection process in their respective schools. To realize the mission, the CDT-TL developed a concept note that outlines the rationale, activities, and budget plan for the SM visit. The CDT-TL also engaged the MCC team in Washington, DC and relevant departments at the MEYS about the methodology and preparation for the scoping mission. The MCC has approved the budget to conduct the scoping mission, but due to the State of Emergency situation, the SM was postponed to September 2020.

2.6 Revising the Scope of Work (SOW) for the Education Design Study and Supporting its Re-advertisement of Procurement

In late March 2020, the MCC and CDT-TL advertised the Education Design Study procurement in both countries the USA and Timor-Leste. To be able to adapt the covid-19 pandemic situation and allow more time for firms to apply, the procurement deadline was extended to April. However, due to several fundamental reasons, such as, Covid-19 pandemic and the complexity of the Scope of Work (SOW), neither national nor international firms were interested to apply

for the procurement opportunity. As a response to this circumstance, both the MCC and CDT-TL conducted a market survey with firms to find out the reason of the absence of firms applying the procurement opportunity. The CDT-TL reached out to several firms and personal contacts in Timor-Leste to get their feedback and comments on the SOW for the education design study, and then shared the information with the MCC team. Based on the comments and feedback from the firms (in both countries), the MCC and CDT-TL decided to revise and simplify the SOW. The MCC-education team carried out the revision of the SOW for Education Design Study which then shared with the CDT-TL, MEYS and MHECC for comments and feedback. This revision task was intended to simplify the SOW for the Education Design Study and cater into the need of times and market demand. Thus, having all parties involved in the review process was vital to ensure country ownership of the program and most importantly to ensure that the changes reflect the contextual need of Timor-Leste and attractive to the bidders. After the MCC-Education team consolidated all the existing comments and feedback, the SOW document then was approved by the MEYS, MHECC and MCC.

To re-advertise the procurement opportunity for the education design study, the CDT-TL, with the advice from the MCC, consulted to the National Procurement Directorate (DNA) in Timor-Leste to seek for their advice on international procurement assistance. This was to allow a space for a wide market coverage of the procurement publication. The DNA was keen to assist the CDT-TL and MCC with publishing the procurement opportunity for the Education Design Study through various sites and links. The MCC and CDT-TL also planned to organize a conference on the education study ToR with potential firms where questions, clarifications and doubts can be raised and answered. However, due to the time constraint and the nature of the procurement opportunity, this plan was aborted. Further, the procurement opportunity was re-advertised in September 2020. By the middle of October 2020, a successful Belgium based company by the name of IBF was recruited and the firm was expected to start working on the Education Design Study in early 2021

2.7 Developing an Alternative SOW for the Education Design Study

To anticipate the likeliness of unsuccessful procurement opportunity in the second round, the CDT-TL and MEYS proposed an alternative option for the Education Design Study in August and September 2020. This alternative option was intended to have the possibility of hiring individual experts (both national and International) in Timor-Leste to undertake the education design work. The main purpose of having the alternative option for the procurement was to ensure the implementation of the design study activity and to keep up to the timeline of the Compact agreement. Since the MCC agreed with having the alternative option, the CDT-TL has come up with the alternative option by drafting the TORs for each individual expert for a team of the education design study. The MCC team reviewed the draft of the TORs and provided comments

and feedback as needed. Hence, the CDT-TL and MEYS was ready with an alternative plan when there were no potential firms applying for the second procurement opportunity.

2.8 Conducting the Scoping Mission (SM)

The SM was an introductory visit to all Secondary Schools, including the Technical Vocational Schools, across the country. The main purposes of the SM were to introduce the school census and survey activity to the school leaders and teachers and encourage their active participation in the data collection process. The SM was a significant task for the CDT-TL, and it was expected that the SM would lead to a better quality of data collection from the school census survey. There were three main sub-activities in conducting the SM and they are described as follow:

1. Scoping Mission Preparation Workshop

The SM preparation involved the staff from the MEYS, Belun³ and other CDT-TL members to take part in the introductory visit. On September 25, 2020, the CDT-TL through its M&E Specialist and Education Specialist conducted a half-day workshop that was intended to brief the participants about the importance of the SM as well as its purposes and activities to be undertaken during the visit to every Secondary School. In short, the workshop aimed to equip the participants of the scoping mission with a uniformity of information to the school leaders and teachers at the school level as the team would be split up into small groups of two that would visit different schools at the same time. This was also to avoid the visiting teams providing unnecessary information that may raise false expectation among the secondary school communities about the MCC education project in Timor-Leste. Thus, the participants of the SM were prepared with the same information which would be shared to the school leaders and teachers in all secondary schools across Timor-Leste.

2. The Scoping Mission Visit

In September – October 2020, in collaboration with relevant directorate of MEYS and MHECC as well as Belun, CDT-TL carried out the SM visit to all secondary schools (ESG and ESTV) in Timor-Leste, including those in Oe-Cusse region and the Atauro island. The visit was proposed to inform the school leaders and teachers about the school census and survey which occurred in October and November 2020. During the 14 days (including traveling time) visit in the field, all Secondary schools (165 schools) in Timor-Leste were visited and informed about the School Census Survey that will be conducted by IBTCI through its local partner NGO Belun. The objectives of the SM were: i). To literally reach out to every school around the country to inform about the school census survey and its processes; ii). To distribute and explain the letter of dispatch from MEYS and “All Teacher Survey questionnaires” to all school leaders and teachers; and iii). To introduce to the schools the Belun team (a national NGO) who would be caring out the data collection after the SM visit in October-November 2020.

³ A local non-government organization contracted by Bridging People (sub-contractor of IBTCI) to collect data for the school census survey

As a result, a total of 165 Secondary Schools (108 of General Secondary Schools – 39 Public, 12 private and 44 Catholic schools; and 58 of Technical Vocational Schools – 40 Public, 13 Private and 5 Catholic schools) in Timor-Lest were visited; more than 180 meetings were held with the secondary schools leaders and teachers and education municipal authorities to informed about the School Census Survey that will be conducted by IBTCI through its local partner NGO Belun; around 4,700 copies of instruments were distributed to the 4,442 school leaders and teachers



Figure 6. The Scoping mission team (from the MEYS and CDT-TL) meeting with the teachers from the General Secondary School of Iralere-Uatolari Vieaqueae

of secondary education (female: 1,398 and male: 3,008) and municipal education authorities, including the Oe-Cusse region.

3. Post Scoping Mission Workshop

Compiling all information from the SM was essential to prepare the SM report and allow all the SM participants to share their SM experiences. On October 26th 2020, the CDT-TL (led by the M&E Specialist) organized an After-Action Review workshop after the field trip of the SM visit. The workshop aimed to evaluate and reflect on the experience of school visit and gather ideas on what went well and what did not go well with the SM visit, what were the challenges, lesson learned from the visit, and what would be the recommendations for the MEYS and MCC. The information collected would be transformed into a SM report that will be circulated to the relevant education stakeholders including the MCC. Due to the time constraint, Belun team and the MEYS's representatives were not able to participate in the workshop session.

2.9 Supporting Data Collection for the School Census Survey

In mid-October 2020, the data collection for the school census and survey was finally conducted by Belun enumerators under a close supervision of the Bridging People and IBTCI right after the Scoping Mission. The Bridging People and its sub-contractor NGO Belun led the entire school census and surveys process while the CDT-TL supported them by preparing all the necessary information for the school visit such as the updated school contact details as well as the ideal time to visit schools for the interview with the school leaders and teachers. The CDT-TL also assisted with providing some technical and strategic input during the training sessions for the Belun enumerators including revising the Tetum version of the survey instrument. This was intended to ensure the quality of data collection on school leaders and teachers at the school level. The CDT-TL's intervention helped to amend some process of the data collection that ensures effective, timely and robust data collection.



Figure 7. The Deputy of National Executive Director from the CDT-TL providing a brief description about the school census survey to the enumerators from Belun on October 14, 2020

2.10 Education Design Study Deliverable Review Process

In October 2020, the Belgium based Company – IFB has been contracted to undertake the education design study. Part of the tasks was to respond to various deliverables set out by the MCC and Timor-Leste government counterparts (the MEYS, MHECC and CDT-TL). In late November 2020, IBF has produced an Inception Report that outlines its high level workplan for the coming year. This report was reviewed by the MCC education team and the government

counterparts. On December 9, 2020, the CDT-TL coordinated a review session of the document with MEYS and MHECC at the CDT-TL's office. The comments and feedback provided by CDT-TL, MEYS and MHECC were imperative to ensure that the deliverables are in line with the reality and the contextual need of the secondary school teachers and school leaders in Timor-Leste. Those comments and feedback were collected and shared with the MCC and IBF for consideration and further action. IBF, in turn, would consolidate and integrate and send back to MCC and CDT-TL and the Timor-Leste counterpart for final clearance of the Inception Report. In December 2020, the CDT-TL started to collect the relevant education materials and legal frameworks for the desk review.

3. Gender and Social Inclusion (GSI)

The GSI aspects are mainstreamed in both the WTSD and Education Projects. The activities and achievement related to GSI aspects are outlined as follows:

3.1 Conducting Assessment on Gender Based Violence (GBV) and Trafficking in Person (TIP)

On February 9 to 23, 2020, the MCC and CDT-TL team conducted two weeks assessment on Gender-Based Violence (GBV) and Trafficking in Person (TIP) in Timor-Leste. The objectives of doing this assessment were to:

- Support the kick-off meetings with the Women Social Inclusion (WSI) Feasibility Contractor in order to ensure that the work plan and deliverable schedule meets the Investment Management (IM) timeline and the MCC's standards
- Socialize the institutional mandates and capacities for preventing and mitigating the GBV and TIP risks within the MCC investments to the key GBV/TIP stakeholders
- Discuss the GSI aspects of the study to the WTSD Feasibility Study with the Consultant team and relevant Ministries on the IM timeline and requirements under the MCC Environmental Guidelines and Gender Policy
- Gather the local regulatory requirements for the Environmental permitting and any social safeguard requirements under Timorese law, particularly related to resettlement and health and safety under construction projects
- Ensure the familiarity with the MCC-Environmental requirements, MCC Gender Policy and GSI working arrangements with project leads for both the WSI and Education projects and to develop and update the Stakeholder Engagement Plan.

The assessment team met the key GBV and TIP stakeholders from the government institutions, CSOs, private sectors and development partners to collect the relevant information on the GBV and TIP issues. At the end of the mission, the assessment team concluded that Timor-Leste is in serious risk of slipping to Tier II⁴ watch for TIP. It was analyzed that without any

⁴ Tier II means the government is not fully complying the minimum standards of the Trafficking Victims Protection Act (TVPA), but attempting to make significant effort to bring in into compliance with those standard.

improvement, it would lead to an automatic down grade to Tier III⁵ and a suspension of aid. More importantly, given that Timor-Leste is a source, transit and recipient of trafficked persons, the Environment and Social Impact Assessment (ESIA), resettlement and construction contracting will need to anticipate and proactively manage both TIP and GBV risks.



Figure 8: The CDT-TL and MCC meeting with Rede Feto

3.2. Collecting Additional Data Related to Gender and Social Inclusion (GSI) Aspects

As requested by the MCC- GSI team in Washington, the CDT-TL met the General Director of the Secretary of State for Equality and Inclusion (SEII) to collect the training materials and modules on GBV for the secondary school students, teachers and the local community leaders. The CDT-TL has obtained the required information, reviewed and shared the information with the MCC-GSI team in Washington. Further, to ensure that the GSI components were included in legal frameworks and the existing curriculum are sensible to the gender mainstreaming, the CDT-TL also collected the data from INFORDEPE on pre-service and in-service training to the teachers and perceived the future curriculum review will be in line with the MCC and CDT's Education project.

4. Social Behavior Change (SBC) Activities

The MCC's SBC model highlights how Compact and Threshold project intervention areas are expected to address: (a) The internal and external factors that influence adoption of key behaviors and (b) In general, the increased adoption of key behaviors is expected to contribute

⁵ Tier III means the country government do not fully comply with the minimum standards and not making significant effort to do.

to the project's intermediate outcomes, and ultimately lead to increased economic growth and reduced poverty⁶.

The main activities for the SBC component were reviewing the SBC research Protocol and supporting the development of the survey instruments and the data collection process in Dili. The research protocols for the SBC research protocol for the WTSD project has been prepared by IBTCI, in March 2020. Conducting SBC research for a Compact Program is crucial to determine the behavior adoption, select the most appropriate SBC interventions, tracking how interventions are implemented, and contribute to monitoring and evaluation efforts—as appropriate—to assess how SBC interventions are achieving their intended results⁷.

Between July and September 2020, the CDT-TL reviewed the SBC Research Protocol, and the comments and feedback from the CDT-TL were focused on the timetable, regulatory frameworks, the sampling and the SBC approached for the WTSD project. Later, the CDT-TL discussed their feedback and comments with the MCC. This enabled both the CDT-TL and MCC to have a shared understanding regarding the research protocol and expected results from the study. The CDT-TL and MCC protocol approved and used it in the data collection process.

Further, in October and November 2020, the CDT-TL also specifically reviewed survey questionnaire for the SBC research and then discussed the comments and feedback with the MCC team. This was to unify the common understanding between the CDT-TL and MCC regarding the survey Questionnaire and its expected outcomes from the survey. The MCC and CDT-TL approved the survey questionnaire, and it was used by Belun in the data collection process in Dili, Timor-Leste.

To support the data collection process for the SBC component, in November 18, 2020, the CDT-TL did a brief presentation to the CDT-TL's focal points on Social Behavior Change survey to the Water, Sanitation and Drainage project in Dili. The objective of presentation was to disseminate information about the survey to the focal points and get their support in the ground (research sites) in Dili. Later, in November 16 -20, the CDT-TL also participated in the training of enumerators for the SBC survey data collection. The CDT-TL's present in the training was to observe the training and ensure that the enumerators could understand and use the instruments for the household survey. The CDT-TL also provided technical inputs to support the data collection process.

⁶ Timor-Leste WASH Household Study Technical Term and Definitions, December 2020

⁷ Timor-Leste WASH Household Study Technical Term and Definitions, December 2020

In December 7 – 11, 2020, the CDT-TL provided technical assisting to the local Belun to conduct the Key Informant Interview (KII) for the SBC research. This aimed to ensure that the enumerators understand and can use the KII tools to interview the targeted sample households. Further, in December 14 – 22, 2020, CD-TL participated in the SBC survey in Dili. This was to ensure that the enumerators were able to collect a good data throughout the survey and KII with the selected samples of households.



Figure 9. An enumerator interviewing a household in Dili to understand water & waste management in the community in Dili on December 23, 2020

5. Economy Aspect of Compact Projects

a. MCC’s Economist’s Mission to Timor-Leste

On February 17-22, 2020, the MCC’s Economist conducted one-week mission to Timor-Leste. The main objective of the mission was to assess Economic Development and Business Enabling Environment in Timor-Leste, which will be considered especially in the Investment Decision Report on Compact investment in Timor-Leste.

During the mission, the Economist, with the support from CDT-TL, met the relevant government and non-government institutions, such as the General Director of Tourism Timor-Leste, Secretary of State for Civil Protection (SEPC), National Directorate of Corporation and Partnership, Ministry of Health (MoH), Timor-Plaza, General Director of Statistics, Tony Jape, USAID’s Tourism for All, General Director of External Resource Mobilizations and Ministry of Finance (MoF). The economist also conducted a site visit to flooding areas in Dili.

Collecting additional data for Cost Benefit Analysis

Collecting additional data related to the flooding incidences, diarrhea case and mortality rate data in Timor-Leste is vital to do the cost benefit analysis for the WTSD project. The MCC's economist team requested the CDT-TL to collect additional data on the diarrhea case and mortality rate in Timor-Leste, flooding incidences and its location in Dili in the last five years, the damaged infrastructures caused by flooding, data collection tools for collecting the flooding incidences and their damaged infrastructures as well as the calculation cost for the damaged infrastructures. To get the requested data, the CDT-TL met the relevant government institutions, such as the Ministry of Health, Statistic Department from the Ministry of Finance, Secretary of State for Civil Protection and the Ministry of Planning and Territory. These government institutions were keen to share the requested data and before shared the requested data with the MCC team, the CDT-TL had to review and clarified the data. The CDT-TL then re-confirmed some data with the pertinent government institutions since there were some unclear information, and they also translated some of those data which was not available in Tetun. Later, the confirmed data was shared to the MCC economist team for the cost benefit analysis for WTSD project.

6. Private Sector Engagement

Through the constraint analysis conducted by the MCC and GoTL, it was identified that one of the main constraints to the economic growth in Timor-Leste is the lack of business enabling environment in Timor-Leste. Hence, engaging the private sector is vital to understand the impairments of private sector development in the country. Further, the CDT-TL convinced that involve the private sector stakeholders in the development of Compact Program is required because it can support the planning and preparation for the physical construction of the WTSD and Education projects and encourage them identify potential opportunity for collaboration with them in the development and implementation on Compact Program.

On March 13, 2020, the CDT-TL and Tetra Tech team met the representatives of the CCI-TL in Dili. The purpose of the meeting was to identify the economic benefit of the access to clean water for the private sectors and their business activities and for the communities in Timor-Leste. Throughout the meeting, the representative from the CCI-TL perceived that access to clean water is very important not only for the private sector, but also to all Timorese people. Further, the CCI-TL representative also recommended the MCC, CDT-TL and Tetra Tech to look at Dili Urban Master plan which was done by JICA as a reference for the development of Water, Sanitation and Drainage in Dili. The suggestion was highly acknowledged and confirmed that

the CDT TL and MCC have been using the Master Plan to guide the development for the Compact investment's plan in Timor-Leste.

Further, on December 21, 2020, the CDT-TL had a meeting with the Executive Board of the CCI-TL, Vice President of CCI-TL, and the CEO of CCI-TL at the CCI-TL office. The objectives of the meeting were to inform the private sector regarding the progress of Compact Development



Figure 10. The CDT-TL & Tetra Tech consultant meeting with Chamber of Commerce and Industry of Timor-Leste (CCI-TL) on March 13, 2020

Program and seek for a future collaboration and support from the CCI-TL in the implementation of the MCA-TL or Compact projects. In this regard, the CDT-TL and CCI-TL also discussed about planning to set up a Private Sector Advisory Board. As a result, the CCI-TL committed to collaborate and support the CD-TL and MCC by providing any technical advice or information related to the MCC investment. Through the meeting, the CCI-TL recommended the CDT-TL and MCC to consider the Local Content criteria for the project biddings which to allow local private sector participation in the construction of both WTSD and Education infrastructure projects. The CCI-TL also suggested the CDT-TL to coordinate the relevant government counterparts to use the American Association of State Highway and Transportation Officials (AASHTO) and Fédération Internationale des Ingénieurs-Conseils (FIDIC) as the contract standard for compact projects in Timor-Leste. This is because both standards are suitable for the context of Timor-Leste and they have been used by the MPW. Thus, the CDT-TL agreed to convey both recommendation to the MCC and the relevant government and do further discussion on both recommendations.

7. Monitoring and Evaluation (M&E)

M&E component is required in the preparation of Compact Program as it can provide the necessary data to guide the strategic planning and assist the design and implementation of the Compact Program in Timor-Leste. The main activities for M&E component are described below.

5.1. Reviewing the Existing Project Documents

As the CDT-TL has just recruited the M&E specialist at the beginning of 2020, it is crucial to understand the Compact projects and be familiarized with the M&E approaches applied by the MCC agency. Hence, reviewing the project note documents for both the WTSD and Education projects as well as the M&E policies and guidelines that the MCC has during the first couple of weeks, has helped the M&E specialist to have a better understanding about the Compact projects and get familiar with the MCC's M&E approach.

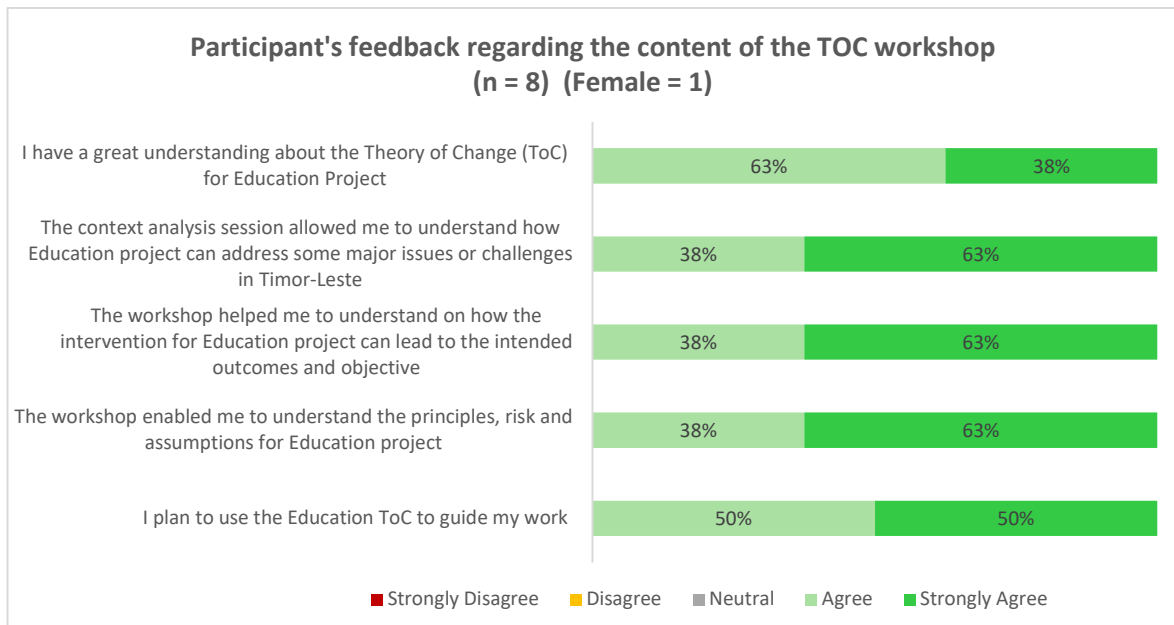
5.2. Preparing and Delivering Theory of Change (ToC) Socialization workshops

The MCC has developed the TOCs for both the Education and WTSD projects, and therefore, it is important for the CDT-TL to review the developed ToCs for both projects to allow them to have a shared-understanding about the two projects. Thus, CDT-TL conducted internal workshop, facilitated by the M&E Specialist, to review the ToCs. The main objective of workshop was to enable the CDT-TL members to have an understanding about the ToCs, principles, and risks and assumptions for both projects. The descriptions about the two workshops for the Education and WTSD Projects are presented below:

a. ToC workshop for the Education Project

The ToC workshop for the Education project was undertaken on the 4th, 5th and 8th of June, 2020, and eight people from the CDT-TL team participated in the workshop. It took two whole days to complete the workshop because the participants required more time to understand the concept of ToC before they were actively engaged in the reviewing the updated ToC. Majority of the participants were satisfied with the TOC facilitation approach. They were most positive about the space to express their ideas and opinions, and least positive about the quality of facilitation method and the clarity of direction during the workshop⁸.

⁸ ToC workshop Feedback for the education project, 12 June 2020



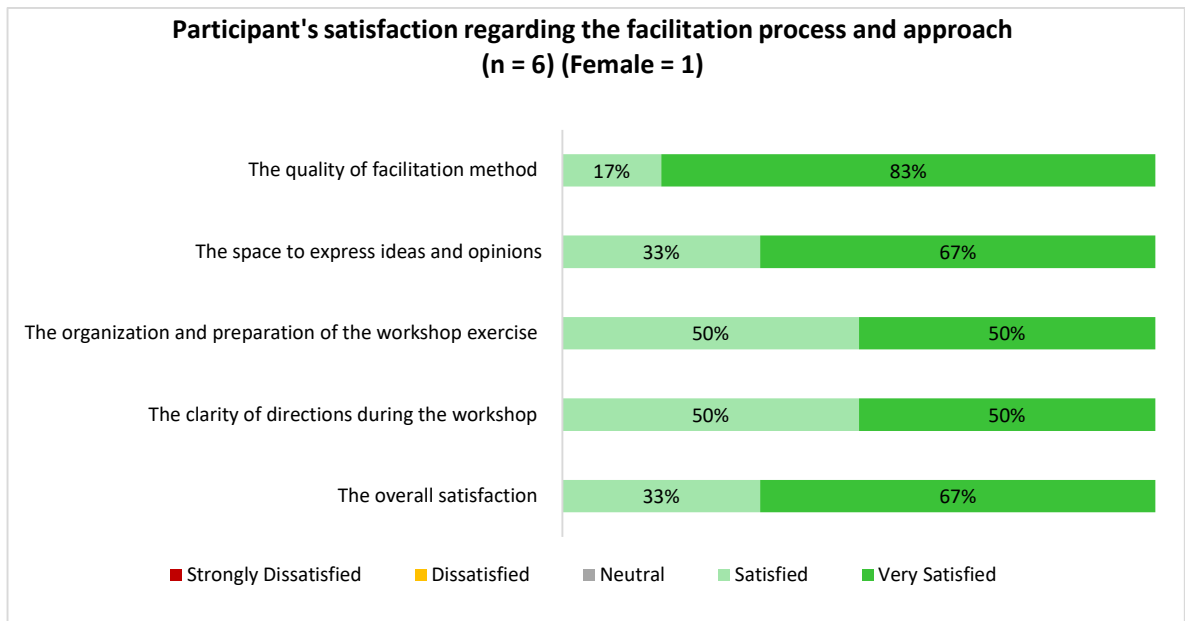
Source: Participant Feedback after the ToC workshop for the Education Project, 12 June 2020

Overall, all the participants gave feedback on the content of the TOC workshop. Most of them were most positive about the workshop increased their better understanding about the Education project. They were least positive about understanding the concept of Theory of Change and using it to guide their work

b. ToC workshop for the WTSD Project

The ToC workshop for the WTSD project was conducted in the 16th and 17th of June 2020, and six people from CDT-TL team participated in the workshop. It also took two whole days to complete since the participants needed extra time to discuss the context issues and interventions for the projects. Similar to previous workshop for the Education project, all participants perceived that the workshop helped them to understand how the project interventions can lead to the intended outcomes and objective, and they were still least positive about understanding the concept of ToC for the project⁹.

⁹ ToC workshop Feedback for the WTSD project, 17 June 2020



Source: Participant Feedback after the TOC workshop for the WTSD Project, 17 June 2020

Overall, majority of the participants were satisfied with the TOC facilitation approach. They were most positive about the quality of the facilitation method and least positive about the organization and preparation of the workshop exercise and the clarity of directions during the workshop.

After the ToCs revision workshop for the two projects, the CDT-TL then shared their comments and feedback on the ToCs, principles as well as the risks and assumptions with the MCC team. There was a great discussion between the CDT-TL and MCC since both sides were able to clarify their ideas and arguments to each other. Therefore, the MCC has incorporated the feedback and comments from the CDT-TL in the revised ToCs for both the Education and WTSD projects.

5.3. Collecting data for a baseline analysis

The CDT-TL supported the MCC-M&E Team to get the data on the final exam result for the secondary schools and the exam samples for 2019. The data was intended to be used as a baseline data for the students' performance in the Education project. It is important to have a baseline data because it can allow the project team to see the change at an outcome level. Hence, the CDT-TL contacted the MEYS and obtained the data requested by the MCC team. After looking and clarifying the data with the MEYS, the CDT-TL then shared the data with the MCC-M&E team for further analysis.

8. Financial Report

In January 2020, the Millennium Challenge Corporation (MCC) and Compact Development Team-Timor-Leste (CDT-TL) amended the Grant and Implementation Agreement (CDF) to cover project studies and program administration, including salary reimbursements of CDT-TL staff. The amount was adjusted from USD \$7,380,000 to USD \$11,050,000.

The Covid-19 pandemic induced travel delays have significantly impacted the compact development timeline. The CDT-TL has requested a budget reallocation from MCC to cover cost increases for project feasibility studies and to ensure that necessary administrative funds are available for the CDT-TL staff salaries until the signing of Compact Agreement.

As per Annex 1, point 2¹⁰ of the CDF Agreement, CDT-TL is responsible for managing funds assigned for administrative costs. This includes costs for office operations, including purchase of laptops, fax machines, copiers, scanners, printers, office furniture, generators, invertors, air conditioners, and fire extinguishers. These funds are also allocated to cover CDT-TL's official travel expenses. The Current Approved Multi-Year Financial Plan budget for the CDT-TL is **USD \$2,919,500.00**. Following is the detailed financial report for the CDF grant, outlining CDT-TL staff salaries and Administrative Costs.

8.1. CDF Disbursements

CDF expenditures as of December 2020 are as follows:

Month	Total Spending	BUDGET LINE			
		0017 Program Administration Activity (Salaries)	0234 Administration Costs (Procurement of goods and services)	0183 Urban Water Supply Systems Activity	0447 Education
Jan	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Feb	\$20,524.00	\$20,524.00	\$0.00	\$0.00	\$0.00
Mar	\$1,048,174.77	\$53,939.00	\$0.00	\$994,235.77	\$0.00
Apr	\$60,532.00	\$60,532.00	\$0.00	\$0.00	\$0.00
May	\$51,434.00	\$51,434.00	\$0.00	\$0.00	\$0.00
June	\$797,220.49	\$35,989.00	\$15,795.00	\$745,436.49	\$0.00
July	\$51,184.00	\$49,184.00	\$2,000.00	\$0.00	\$0.00
Aug	\$51,779.00	\$49,184.00	\$2,595.00	\$0.00	\$0.00
Sept	\$50,979.00	\$49,184.00	\$1,795.00	\$0.00	\$0.00
Oct	\$269,586.00	\$268,596.00	\$990.00	\$0.00	\$0.00
Nov	\$54,564.00	\$49,184.00	\$5,380.00	\$0.00	\$0.00
Dec	\$108,159.01	\$49,184.00	\$10,200.00	\$0.00	\$48,775.01
Total	\$2,564,136.27	\$736,934.00	\$38,755.00	\$1,739,672.26	\$48,775.01

Source: MCC Management Information System

¹⁰ This point highlights that the grant will fund the preparatory activities for developing the proposed compact projects. The activities are grouped into two activities: MCC-contracted activities and Government-contracted activities. CDT-TL salaries and support administrative cost fall under Government-contracted activities.

Subject to Annex 1, Item 2 of the CDF agreement, CDT-TL is responsible for Government-Contracted Activities as well as activities reflected in budget lines 0017 and 0234, and stated above. Budget line 0017 covers CDT-TL staff salaries, and the budget line 0234 is for procurement of goods and services. As of December 2020, the total administrative costs managed by CDT-TL is **USD \$775,689.000**.

Administrative funds outlined in budget lines 0183 and 0447 are allocated for MCC-managed project design studies. Monthly payments of CDT-TL staff salaries (Activity 0017) are managed by MCC, and funds are directly deposited in each staff member’s bank accounts from the U.S.

Additionally, as the CDT-TL is fully aware of the Article 5¹¹ in the CDF agreement, the supporting documents for these expenditures are securely kept in the CDT-TL office for further scrutiny when it is required.

8.2. Budget vs Expenditure

BUDGET vs EXPENDITURE				
1	2	3	4	5
Current Multi-Year Plan	Approved Financial	Forecasted Additional Through Quarter	Spend End of	Execution (%) (Column 2/1)
Total Expenditure		Difference (Column 1-2-3)	(%)	
\$2,919,500.00	\$2,564,136.27	\$0.00	\$355,363.73	88%

The execution rate as of December 2020 is 88%.

8.3. Government In-Kind Contributions

The GoTL is also committed to support the Compact Development Program in Timor-Lest. As part of its commitment, the Government is providing in-kind contributions to support the daily operations of CDT-TL. Following are the list of the government contributions to the MCC compact project in 2020:

- Office space equipped with a meeting room
- Office equipment; 10 units Desktop, 1 unit Laptop, 1 unit printer
- Office furniture; Desks, Chairs, Drawers, Filing cabinets
- Fuel for vehicles on the monthly basis (coupon)

¹¹ Article 5 outlines MCC’s requirements for Reports, Records and Audits

V. Key Challenges

The key challenges which the CDT-TL faced during the period of January – December 2020 were: the Covid-19 pandemic in which some restrictions were applied during the state of emergency period and changing of government members. Both challenges have affected the Compact development projects as follows:

a. Water, Sanitation and Drainage (WTSD) Project

- During the three months (end of March – end of June) of the state of emergency period, it was difficult for the CDT-TL to get the data (requested by the MCC) from the relevant ministries. This because not many technical staff either did not come the office or did not working from home during the period. The CDT-TL staffs also found it difficult to contact the line ministries through email and video-conference. Hence, it also affected the CDT-TL coordination with the relevant ministries.
- The Covid-19 pandemic has also made it difficult for Tetra Tech Specialists to come to Timor-Leste. Thus, it has hindered the Tetra Tech firm to finalize the feasibility study for the WTSD project. The SEA informed the representatives from the MPW that they will issue the environmental license once they receive and review the document from the MCC, meanwhile the CDT-TL did not have the draft from the preliminary result for the feasibility study on the environmental impact assessment since the MCC and Tetra Tech had not shared it yet.
- Not all data requested by the MCC were obtained from the relevant government ministries. This was because some requested data were not collected or recorded by the pertinent government institutions.

b. Education Project

- The Scoping Mission (SM) and school census and survey activities were delayed due to the Covid-19 pandemic and the State of Emergency situation in Timor-Leste.
- The SM coordination among the CDT-TL, Belun team, IBTCI, and Bridging People was challenging due to the managerial procedure among Belun, Bridging People and IBTCI. Also, multiple layers of coordination had resulted in ineffective communication which somehow impacted part of the School Visit. E.g. Belun' participation in the school visit was not in accordance to the CDT-TL original plan which was to join the CDT-TL and MEYS team in the school visit. This plan could allow both the CDT-TL and MEYS to introduce and acknowledge the Belun team, who would actually do the school census and survey, to the school leaders and teachers.
- Most of relevant government institutions for the Education project did not apply the telework approach, and this has affected some of CDT-TL's coordination with the relevant stakeholders.

- Some required data/documents were not easily accessible during the time of the State of Emergency.
 - The significant delay of launching the procurement for the Education Design Study caused by the absence of bidders applying the procurement opportunity in the first round due to the Covid-19 pandemic and complex of the SOW, and changing Minister at the MEYS. Thus, revising and simplifying the SOW for the procurement were required to do re-advertisement. Meanwhile, the CDT-TL and MEYS also prepared the alternative approach for the Education Design Study procurement. This required significant time and effort to do the task and was not considered since the potential firm to do the study has been found and recruited.
 - The CDT-TL intervention in the training of the enumerators and preparation had led into a week of delay in the school survey activity. This had caused certain inconvenience to some parties, but it was in the CDT-TL's best interest for a quality and reliable data collection.
- c. Social Behavior Change**
- The spread of Covid-19 pandemic has also delayed the SBC research since the MCC-SBC team and ORB consultant could not do the field visit to Timor-Leste. This has resulted the timeline for the completion of the SBC research.
- d. Procurement**
- For the ELC recruitment, it was challenging to coordinate with the Team Evaluation Panel (TEP)¹² since each panel member took significant time to provide evaluation result due other workload.
 - Delayed in the purchasing of office supply due to limited stock in the local market and disruption in the shipment of goods through land, air and sea transport.

VI. Way Forward

The CDT-TL will continue to make all efforts to have the Compact Agreement signed by Timor-Leste and the United States of America and the establishment of the MCA-TL in 2021. The CDT-TL will continue to support the feasibility studies for both the WTSD and Education projects by collecting the additional data if requested. The specific plans for each project are outlined as follows:

a. Education Project

- Active collaboration with the MCC, design team from IBF and the relevant line ministries (MEYS and MHECC) to address deliverables produced by IBF. This includes but not limited to the revision of IBF reports and workplan, gathering relevant

¹² The TEP are composed of MRLAP and CDT-TL representatives

materials for IBF team Desk Review and other form of data collection required in the country

- Collecting additional data for the school census and survey analysis when it is required
- Finalizing the report for the Scoping Mission
- Continue to identify the location for the construction of the Center of Excellence
- Continue to engage the relevant stakeholders for the Education project
- Ensure the MEYS and MHESC to take a leading role to advance project designing and its objective

b. WTSD Project

- Continue to collect data requested by the Tetra Tech and MCC
- Review the feasibility study's result document
- Maintain active engagement with the relevant stakeholders for the WTSD project
- Doing consultation with the National Environmental Licensing agency in regards to obtain the environmental licensing for the WTSD project
- Coordinate the relevant ministries regarding the installation of bathymetric equipment as well as tidal and wave gauge
- Support the MPW with the land clearance and resettlement process.
- Promote an active involvement of BTL and ANAS in the Compact Development phase.

c. Social Behavior Change

- Supporting the data analysis and triangulation for the SBC survey when it is required
- Providing technical inputs for the design of training module for SBC
- Ensuring that gender and social inclusion perspective are incorporated in the SBC report and survey
- Supporting the analysis on how GSI are well integrated in the both WTSD and Education projects

d. Monitoring and Evaluation

- Conducting internal workshops to review the draft of indicators
- Managing the existing collected data from the relevant ministries
- Supporting the MCC-M&E team to collect additional data when it is required
- Writing six-monthly and annual progress reports for 2021

VII. Recommendations

To support the CDT-TL's commitment in signing the Compact Agreement, the CDT-TL recommends these following recommendations to:

- The line ministries, to be more active and pro-active engage in all activities of Compact development process for both WTSD and Education projects.
- The line ministries to have a timely response to requested documents and other supports
- Government to continue provide both in-kind and financial contributions to support the operation of the CDT-TL

**Annex 3: CDT-TL/MCC Engagement Meeting List with Stakeholders in Timor-Leste
(Jan-December 2020)**

1. MCC Integrated Mission to Timor-Leste from January 13 – February 2, 2020

Nu	Date	Activities
1	Jan 17	Meeting with the World Bank
2	Jan 21	<ul style="list-style-type: none"> • Meeting with Legal Adviser, General Director Procurement, General Director for TAX Department, General Director for Custom and General Director for Treasury from the Ministry of Finance (MdF) • Meeting with National Procurement Commission • Meeting with Legal Adviser and Legal Director from the Ministry of Foreign Affairs and Cooperation (MFAC) • Meeting with Chamber of Commerce and Industry Timor-Leste (CCI-TL)
3	Jan 22	<ul style="list-style-type: none"> • Meeting with Legal Advisor from the Ministry of Justice (MdJ) • Meeting with Director of Procurement at the Ministry of Public Work (MPW) • Meeting with H.E. Minister of Education, Youth & Sport (MEYS)
4	Jan 23	<ul style="list-style-type: none"> • Meeting with National Development Agency (ADN) • Meeting with Legal Adviser from the Ministry of Legislative Reform and Parliamentary Affairs (MLRPA)
5	Jan 24	<ul style="list-style-type: none"> • Meeting with H.E. Minister MLRPA • Meeting with Local COUNSEL
6	Jan 25	MCC/CDT-TL Meeting with the General Director & National Director and National Institute for Teacher Training (INFORDEPE) at MEYS
7	Jan 30	Meeting with both MEYS and Ministry of Higher Education, Science and Culture (MHESC)

2. MCC-EDUCATION MISSION TO TIMOR-LESTE

Nu	Date	Activities
1	Feb 24	<ul style="list-style-type: none"> • Meeting with Timor-Leste Coalition for Education (TLCE) • Meeting with the General Director of Finance from the MEYS • Meeting with the President and Vice President of INFORDEPE
2	Feb 25	<ul style="list-style-type: none"> • Meeting with Grupu Escola de Raiz • Meeting with School principals of Colegio Santo Inacio de Loiola Kasait
3	Feb 26	<ul style="list-style-type: none"> • Meeting with Superintendent and several school inspectors in Municipality of Dili • Meeting with Rector of Instituto Sao João de Brito Kasait • Meeting with Civil Society Education Partnership • Meeting with the United Nations Children’s Fund (UNICEF) • Meeting with the World Bank – Education team
4	Feb 27	<ul style="list-style-type: none"> • Meeting with President of Teachers Union • Meeting with Mr. Joao Sarmiento, Former East Timor Students Solidarity Council (ETSSC) • Site visit to Public Secondary School 4 Setembro UNAMET Balide

3. MCC-GSI Gender Based Violence and Trafficking in Person’s MCC Mission Timor-Leste

Nu.	Date	Activities
1	Feb 17	<ul style="list-style-type: none"> • Meeting with the Executive Director of Legal Assistance for Women and Children (ALFELA) • Meeting with Arvec Agency & Construction • Meeting with Chief of Criminal Investigation and Trafficking in Person (TIP) focal point

2	Feb 18	<ul style="list-style-type: none"> • Meeting with the Coordinator of the Working Women’s Centre Timor-Leste (WWCTL) • Meeting with Secretary General of Trade Union Confederation of Timor-Leste (KSTL) • Meeting with the Executive Director of Communication Forum for Timorese Women (FOKUPERS) • Meeting with Director of Psychosocial Recovery and Development in East Timor (PRADET)
3	Feb 19	<ul style="list-style-type: none"> • Meeting with the Executive Director from the Secretary of State for Vocational Training and Employment (SEPFOPE) • Meeting with the Chief of Mission of International Organization for Migration (IOM) • Meeting with Judicial System Monitoring Program (JSMP) • Meeting with Ministry of Social Solidarity and Inclusion (MSSI) • Meeting with the Head of Department for Women Affairs from the MSSI
4	Feb 20	<ul style="list-style-type: none"> • Joint Meeting with CDT, MCC & Tetra Tech • Meeting with the Executive Director of Belun • Meeting with Resident Representative from International Financial Corporation (IFC) • Meeting with the Head of Vulnerable Persons Unit from the National Police of Timor-Leste (PNTL)
5	Feb 21	<ul style="list-style-type: none"> • Meeting with the Country Director of UN Women • Meeting with the Head of Department for Prevention to the Gender Based Violence at Secretary of State for Equality and Inclusion (SEII) • Meeting with the Chief of Political, Economic and Consular Section from the Embassy of the USA in Timor-Leste

4. MCC-Feasibility Study Mission (Tetra-Tech)

Nu.	Date	Activities
1	Feb 17	<ul style="list-style-type: none"> • Meeting with MPW to Review overall scope of work of feasibility studies
2	Feb 18	<ul style="list-style-type: none"> • Meeting with National Directorate of Basic Sanitation (DNSB). • Meeting with National Directorate of Water Service (DNSB). • MCC-Economist Meeting with General Director of Tourism • MCC- Economist meeting with the Secretary of State for Civil Protection, H.E. Alexandre de Araujo
3	Feb 20	<ul style="list-style-type: none"> • Outfall location Site visits to Tibar Wastewater Treatment Plant and Cacauidun Wastewater Treatment Plant • MCC Meeting with the National Directorate of Corporation and Partnership from the Ministry of Health (MdS) • MCC-Economist Meeting Tony Jape
4	Feb 21	<ul style="list-style-type: none"> • Site visit to flooding areas in Dili (Brad, the Economist) • Meeting with General Director for Statistics (Brad, the Economist) • MCC Economist Meeting with the Chief of Party of USAID’s Tourism for All • Meeting with the General Director from the MdF (Brad, the Economist)
5	Feb 25	Meeting with National Directorate of Road, Bridge and Flood control
6	Feb 28	<ul style="list-style-type: none"> • Meeting with PERTAMINA (Pertamina’s Office) • Meeting with Rede ba Rai (Farol, Haburas office) • Meeting with Port Authority of Timor-Leste (APORTIL)

7	Mar 2	<ul style="list-style-type: none"> Meeting with the General Director for Fisheries, Ministry of Agriculture and Fishery (MAF) Site visit to Tibar Waste Water Treatment Meeting with Director of Environmental from the MAF
8	Mar 4	Meeting with General Director of Land and Property
9	Mar 11	<ul style="list-style-type: none"> Meeting with the President of Camara Municipal Dili Meeting with village Chiefs (Xefe Sucos) from Dili Municipality and the officials from the MPW
10	Mar 12	Tetra tech and CDT-TL Site visit to Dili Water Treatments Center
11	Mar 13	<ul style="list-style-type: none"> Meeting with CCI-TL Meeting with Tax Officer from the MdF

5. CDT-TL Meetings and Outreach Activities April – December 2020

Nu.	Date	Activities
1	Apr 13	<ul style="list-style-type: none"> CDT Conference Call with MCC Timor-Leste Team CDT-MCC Conference call on Remote data Collection
2	Apr 21	CDT-TL teleconference Zoom Meeting with General Director of Secondary School, Deolindo, Justino and Directors.
3	Apr 24	MCC-CDT teleconference Meeting (Zoom) on Education
4	Apr 26	Meeting with Director of Belun to explore BELUN's experience in research and surveys using tablets and cellphones
5	Apr 29	CDT-TL Education Team Meeting with Interim President and Vice President of INFORDEPE
6	May 5	Meeting with General Director of National Procurement Commission (CNA)
7	May 7	MCC Education team and CDT-TL conference call Meeting
10	May 8	MCC and CDT weekly Meeting
11	May 8	MCC M&E Team and CDT-TL Meeting
12	May 11	CDT-TL Education and Justino call Meeting
13	May 15	CDT-TL internal Meeting to Review the Procurement ToR for Education Project and review bulletin
14	May 18	Meeting with Minister Fidelis to review and confirm Minister's quote for the Joint Press release
15	May 22	MCC-CDTL weekly teleconference meeting
16	Jun 1	MCC-CDTL weekly teleconference meeting
17	Jun 2	Site visit to an option location for the COE in Caiteu/Lequica
18	Jun 3	Conference call with Interim/Vise President of INFORDEPE on the long-distance training development
19	Jun 4-5	Theory of Change (ToC) Revision Workshop for Education Project (CDT-TL Team only)
20	Jun 15	Meeting with the Focal Point from MEYS
21	Jun 16 -17	Theory of Change (ToC) revision Workshop on WTSD Project (CDT-TL Team only)
22	Jun 19	CDT-TL and MCC Weekly teleconference on WTSD project
23	Jun 25	CDT-TL and MCC Weekly teleconference on Education project
24	Jul 6	CDT-TL meeting with New appointed Minister and Vice-Minister of MEYS and the General Directors on Compact Education Program Development
25	Jul 6	CDT-TL Meeting with General Director and National Directors from the MEYS
26	Jul 13	MCC/CDT Introductory conference meeting

27	Jul 13	Ambassador Kathleen Fitzpatrick joined the Compact Development Team Timor-Leste (CDT-TL) and U.S.-MCC Country Team Leader Hana Scheetz Freymiller to discuss ongoing efforts to finalize the grant agreement between the GoTL and the MCC.
28	Jul 16	CDT-TL meeting with the General Director of Ministry of President of the Council of Ministers (MPCM)
29	Jul 16	CDT-TL join the Commission for Environmental Impact Assessment conducted a site visit to Balide, Rai-hun to identify space for construction of water drainage in Capital of Dili.
30	Jul 17	CDT-TL team meeting with the National Directorate for Disaster management Secretary State for Civil protection
31	Jul 20	CDT-TL meeting with Minister of Public Works, H.E. Salvador Eugénio Soares dos Reis Pires
32	Jul 21	CDT-TL meeting with the Vice-Prime Minister and Minister of Planning and Territory, H.E. José Maria dos Reis
33	Jul 24	CDT-TL meeting with Vice-Prime Minister and Minister of MSSI, H.E. Armanda Berta
34	Jul 24	CDT-TL meeting with the Minister of Parliamentary and Communication Affairs, H.E. Francisco Martins da Costa Pereira Jerónimo
35	Jul 27	CDT-TL meeting with Minister Coordinator for Economic Affairs, H.E. Joaquim Amaral
36	Aug 7	MCC/CDT Full Conference
37	Aug 7	MCC and CDT-TL Education project and weekly full team conference call
38	Aug 10	CDT-TL meeting with the Minister State of Administration, H.E. Miguel Pereira de Carvalho
39	Aug 11	CDT-TL meeting with UNTL Magnificent Rector Prof. DR. Francisco Miguel Martins
40	Aug 11	Ambassador Constâncio Pinto interviewed on GMN-TV, a famous national TV station
41	Aug 12	CDT-TL participated in socialization with the affected community in Bidau Akadiru-hun for the Waste Water Treatment plant in Dili.
42	Aug 12	CDT-TL (Jose Caetano) meeting with the President of Radio and Television Timor-Leste (RTTL)
43	Aug 12	CDT-TL&MCC M&E Education Call
44	Aug 14	MCC/CDT/IBTCI School Census discussion
45	Aug 21	CDT-TL meeting with the Ministry of Foreign Affairs and Cooperation Timor-Leste H.E. Adaljiza Albertina Xavier Reis Magno
46	Aug 21	CDT-TL meeting with Secretary of State for Social Protection, H.E. Joaquim J. Gusmao
47	Aug 24	Ambassador Constâncio Pinto meeting with the President of the Council of Ministers H.E. Fidelis Manuel Leite Magalhaes
48	Aug 25	CDT-TL meeting with the General Director from MPW
49	Aug 25	CDT-TL (Deputy Mariano and Jose Caetano) meet with Vice-Minister of Education, Youth and Sport, H.E. Antonio Guterres
50	Aug 26	CDT-TL Participated MCC - Online Forum on the approaches against Human Trafficking
51	Aug 27	CDT-TL participated in the launching of Inter-Ministerial Technical group (GTI) for Expropriation of Drainage construction system in Dili
52	Sept 3	CDT-TL participated in the GTI initial discussion with affected community for the Waste Water Treatment plant in Dili
53	Sept 8	CDT-TL meet with Director of National Procurement Commission (CNA)
54	Sept 8	CDT-TL Participated in GTI data collection in Bebonuk
55	Sept 10	CDT-TL meeting with the Ministry of Health H.E. dr. Odete Maria Freitas Belo
56	Sept 24	CDT-TL Participated in the Retreat organized by MPCM
57	Sept 25	CDT-TL meeting with MEYS and Belun on Education Project for the Scoping Mission

58	Sept 30	National Executive Director, Ambassador Constâncio Pinto interviewed on RTTL
59	Sept 30	Deputy of National Executive Director, Mariano Carmo interviewed on Community Radio Station in Viqueque
60	Oct 2	CDT-TL meeting with the members of Escola do REIS
61	Oct 5	CDT-TL Participated in the launching of school survey training for enumerators
62	Oct 5	National Executive Director, Ambassador Constâncio Pinto interviewed by Journalist from Tatoli Agencia Nacional de Timor-Leste
63	Oct 12	MCC-CDT-TL conference call on Education Project and SBC Project
64	Oct 14	CDT-TL conference with MCC in Washington, DC and IBF team from Belgium and around the world
65	Oct 14	CDT-TL meeting with the Secretary of State of RAEOA for Social and Education Affairs
66	Oct 14	CDT-TL meeting with Belun and Enumerators
67	Oct 16	CDT-TL (Ambassador Constâncio Pinto) meeting with the President of RAEOA
68	Oct 26	CDT-TL conducted internal evaluation workshop for the Post Scoping Mission visit
69	Oct 29	MCC-CDT Conference call meeting on Education Project
70	Nov 2	CDT-TL and MCC CEO's internal dialogue: MCA-TL leadership Part II
71	Nov 17	CDT-TL Participated in the launching of SBC survey training for enumerators
72	Nov 18	CDT-TL meeting with Focal points from line Ministries to present the concept of a Theory of Change (ToC) and update CDT-TL works
73	Nov 26-27	CDT-TL meeting with MEYSD and MHESC to review the Inception Report of the Design Study for Education Project
74	Dec 10	MCC-CDT Conference call meeting on Education Project inception report
75	Dec 15	Ambassador meeting with H.E. Minister Fidelis

Notes: During this reporting periods, CDT-TL has conducted 52 Outreach meetings with Relevant Government Ministries, Civil Society Organization's, Private Sector and Development Partners in Timor-Leste.